



Terms and Conditions

Abbots Autumn Fest

School Mead, Abbots Langley WD5 0LA

Saturday 18th September 2021
11:00am to 4:00pm

Stalls

- The event will be organised and run in accordance with any current or existing Government guidelines and legislation.
- The fee paid for the stall is non-refundable unless the event is cancelled by the event committee.
- Completed and signed Booking Forms and all required documentation must be returned by Saturday 4th September 2021. Any details not received by this date cannot be guaranteed a space.
- Stalls will be allocated on a first come first served basis.
- The organisers' determination of stall type is final.
- Stall locations will be designated by the organisers.
- The organisers reserve the right to decline certain stall types that do not fit with the ethos of the Abbots Autumn Fest, that is: sustainability, local food production, low carbon footprint, etc..
- Pitches measure three metres by three metres, if you require a larger space you must contact the organisers by email: hello@abbotsautumnfest.uk
- Please note that you must bring along your own gazebo, weights, table/s, chair/s, as required, and are responsible for ensuring that they are safe in all weather conditions.
- No tables or chairs are available. If you require a table/s or chair/s you must bring your own.
- The stall must be occupied by the organisation that booked; it cannot be transferred to another party.
- All stallholders must keep items within their allocated area. Encroachment into other areas may cause obstruction and can be dangerous.
- Stallholders are responsible for taking away their own rubbish and must provide their own rubbish sacks. Waste is not to be put into or alongside the local community rubbish bins.
- Commercial Caterers must display a Food Allergy Notice.
- All stallholders must have their own Public Liability Insurance and provide a copy with the Booking Form.
- All stallholders must complete a Risk Assessment specific to their activity and provide a copy with the Booking Form.

Setting Up and Packing Away

- Stallholders' vehicles are permitted on the green from 09:00 to 10:00, and then should be moved to the free parking bays around the green. Parking spaces are not allocated.
- The event commences at 11:00am. The event closes at 4:00pm.
- No movement of vehicles will be permitted on the green between 11:00am and 4:00pm.

FAQs

Q. What provisions are there at School Mead for stalls?

A. The green is an ample green open space of grass with some trees. Google maps will provide a good image. WD5 0LA.

Q. Are toilet and baby change facilities available?

A. Tanners Wood Hall will be open from 9:00am, with public toilets, accessible toilet, and baby change facilities.

Q. Are refreshments available?

A. The local Spar supermarket on School Mead will be open from 06:00am, and there will be food and drink providers on the green during the event's operating hours.

Q. What do I need to bring?

A. Gazebo, weights, table/s, chair/s, change for your float, helpers, and rubbish bags, as you are responsible for your own rubbish and must take it away with you.

Q. Who do I contact in case of emergency on the day?

A. The Organisers' Tent will be centrally located. The Organisers and Marshalls will be clearly visible in Abbots Autumn Fest Hi-Vis Jackets. St John Ambulance First Aiders will be on site at the Organisers' Tent. On your arrival you will be given a Site Plan, and a running order of events.

Q. What type of attractions will be at the Abbots Autumn Fest?

A. There will be local produce for sale, crafts people, family entertainments, live music, licensed bar, hot food, coconut shy, tombolas and many games and activities for all.

Q. Who are the organisers?

A. A group of local socially minded individuals with connections to: Abbots in Transition, Abbots Langley Library, Over the Moon, Sunnyside Rural Trust, New Hope and Watford Community Housing Trust.

Please share your attendance with your followers and friends.

 @AbbotsAutumnFest

www.abbotsautumnfest.uk